APPENDIX A

SECTION ONE: LOCAL COMMUNITY PLANNING

ACTION	TARGETS / MILESTONES	UPDATE – JANUARY 08			
Work with partners and local co	Vork with partners and local communities through high quality community planning, to develop places where people want to live, work in and visit				
1.1 Work with local community planning partnerships to consult, plan and prioritise through local community plans for Somerton, Martock, Langport & Huish Episcopi and South Petherton	 Martock Community Plan launched - April 07 Implementation Plan adopted by MCCP - June 07 Plan endorsed by ANC July 07 Project plan agreed for Langport & Huish Episcopi · Community Plan - June 07 Revised targets to April 2008 Martock – plan endorsed by ANC, with implementation plan Langport & Huish Episcopi – plan for additional consultation carried out, and draft community plan in place for adoption; key partners identified and roles clarified for future development of 	 Successful launch of Martock Local Community Plan, Summary Booklets distributed, inaugural meeting of M3 Community Partnership (MCP) held 5th July 2007. Endorsement by ANC delayed to future meeting. Implementation plan compiled and regular review meetings held with representatives of MCP. Submissions to SWRDA of outline proposals for future endorsement / funding. 3 meetings of Martock Community Partnership held. Terms of Reference and Constitution agreed by all members. Langport Plan document received with amendments from (July)Household distribution completed, and results compiled (Oct). Langport & Huish Joint Committee to host meeting for 			
	 implementation plan Somerton – review of town plan discussed with community representatives; progress towards key projects reviewed South Petherton – consideration given to further development of local community plan, to reflect involvement with Market Towns Vision. 	 Coct). Langport & Huish Joint Committee to host meeting for local partners and stakeholders. Draft project plan in place to produce community plan. Somerton Town Plan review planned 11th September. Local exhibition held, and draft report compiled (by Somerton). Meeting held between Head of Area Development (North) with Chairman and Clerk of South Petherton to discuss current priorities. Key SSDC contacts list and progress evaluation produced for Chairman and Parish Clerk. 			

ACTION	TARGETS / MILESTONES	UPDATE – JANUARY 08
1.2 Support the production, and delivery of parish plans, and other community led initiatives which aim to promote involvement and self-help for local communities	 Schedule for review of plans agreed - July 07 First review (audit) completed - Sept 07 Second reviews (evaluate process) completed - Dec 07 Third reviews completed (evaluate progress towards aims & priorities) - March 08 Plans underway published and presented to ANC for endorsement (Fivehead, Pitney and Lopen) Arrangements for linking community-led planning to South Somerset framework are agreed by LSP (proposed by SSDC) 	 Pitney Parish Plan published. Launched 16th May 2007 followed by household distribution. Fivehead parish plan published October 2007. Lopen parish plan published Sept 2007. 11 parish plans have been competed to date. Excluding Martock, South Petherton, Langport and Somerton which fall into the market town category there are 29 parishes in Area North. Audit of local Parish Plans completed, process / support reviewed and endorsed – see report Dec 07. The Community Council for Somerset will be working with SSDC to review the already produce plans, to assist with on going plans and assist those starting plans.
1.3 Support the development of the new Local Development Framework, and promote high quality community involvement in land use and spatial planning	 Dependent on project plan for core strategy Parish workshop for parish plans and LDF - June 07 New target by April 08 Endorsement by SSDC of parish plans position statement to clarify role of plans within Local Development Framework Establish means to quantify local needs for community facilities, as part of major planning applications Ensure 106 agreements for development in Area North deliver the maximum social & environmental gain in line with objective 16 of the corporate plan 	 Parish workshop deferred, until core strategy programme clearer. Internal workshop on core strategy July 07. Core strategy consultation Jan/March. SSDC taking part in government funded programme to assist Local Authorities integrate community – led planning into mainstream services and spatial planning. Draft position statement on relationship between parish plans and Local Development Framework A series of discussions held between main stakeholders (highways, housing, planning policy) and members / planning officers – both formally and in workshops to identify improvements in local communications and engagement, in particular the management and delivery of major planning applications, section

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		 106's, links with SCC highways and affordable rural housing Key Services represented on major planning application group.

SECTION 2: DELIVERY OF PROJECTS TO SUPPORT MARKET TOWN REGENERATION

ACTION	TARGETS / MILESTONES	UPDATE JANUARY 08			
ACROSS THE AREA	ACROSS THE AREA				
2.1 Market Towns Investment Group - Deliver programme of investment into 3 priority areas This relates to Somerton, Langport & Huish Episcopi and South Petherton only	 Tourism boards installed - April 07 CCTV report received by MTIG - May 07 Local priority schemes agreed - Sept 07 New targets for April 08 Interpretation boards installed in four 'market towns' Agreement reached on involvement in CCTV programme, with implementation plan Local priority projects delivered with funding from MTIG, or project plan in place for delivery within 6 months 	 Tourism Board installation date delayed for amendments to scheme. Project still delayed due to contractor failure to complete artwork. Boards installed in all Market Towns. Community noticeboards in use. Post installation inspections to be completed. CCTV report received in draft. Reviewed by MTIG representatives, and within each town, with recommendations due to made back to MTIG in November. Recommendations received from Avon & Somerset Police regarding merits of monitored deployable CCTV in conjunction with Radio Link system. Presentation on January 17th to further discuss. Priority schemes under consideration. All four Area North partnerships submitted schemes for consideration by wider group. MTIG approved schemes in each town (Langport – Disabled facilities on Cocklemoor; Martock – Traditional street lighting; Somerton 			

ACTION	TARGETS / MILESTONES	UPDATE JANUARY 08
		shelter)
2.2 Somerset Waterlinks: A potential programme of inter- connected projects across Somerset, covering river access	 Bid documentation submitted by 31st May 2007 Completed audit of submission - August 2007 	 Bid documentation submitted to BIG Lottery 31st May 2007. Supplementary documents submitted on land, funding and consents – August 07
and navigation, sustainable transport and tourism centred on the river network, health and well- being from waterbased and ROW	 ITV final public vote - Dec 2007 New target to April 08 	 BIG Lottery Assessment Visit 2nd & 3rd July 2007 Awaiting decision from Big Lottery 23 October, to allow progression to public vote in December
activity, and promoting climate change and bio-diversity through education and sustainable	If vote is won - delivery arrangements reviewed and consolidated by Waterlinks partnership	 Detailed communications plan being implemented – including PR and filming by ITV (co-ordinated by SCC)
development	If vote is lost – involvement with programme reviewed and consolidated – continuity plans for each South Somerset project endorsed	 Presentation to Full Council by Chairman of Steering group – Sept 07.
	Determine future of Waterlinks partnership. Determine future of Waterlinks projects within South Somerset.	• Bid failed to reach final televised vote. Initial report presented to ANC December 2007. See Waterlinks report December 07. SSDC capital allocation to be reviewed by DX.
LANGPORT & HUISH EPISCOPI		
2.3 Great Bow Yard, Langport: A development of 12 'eco-homes'	 Car parking agreed plan in place - July 07 Warehouse opened - August 2007. Marketing leaflet published 	• Car parking plan not yet agreed. Need for travel plan identified under planning consent. Travel plan approved .
and the refurbishment of a Grade 2 listed warehouse to provide business units, café and community space.	New target from April 08 Revised business plan for warehouse trust received	• Project largely on target, however some planning issues remain to be resolved. Review of all consents and outstanding public access issues, relating to the site discussed with applicant / developer.
	Endorsement by SSDC of future arrangements for ownership and management of Warehouse	 Small grant made to develop marketing plan for Warehouse

ACTION	TARGETS / MILESTONES	UPDATE JANUARY 08
		 Official opening of Great Bow Wharf – November. Most business units let. Public space and meeting room available.
 2.4 Cocklemoor footbridge and pathway, Langport: A project which commissioned a bridge designer & engineering team to design an accessible and innovative bridge, together with an all ability pathway across Cocklemoor to connect Langport Town Centre with the Langport Visitor Centre/ GBY. 	SSDC site condition agreed and grant paid	 Site meeting held with SCC property services to review proposals for access pathways and remedials SCC has reviewed proposals for final layout of pathways and indicate agreement in principle, however no firm proposals presented, nor funding issue addressed. Grant invoiced by SCC, not paid. SCC have agreed the re-instatement of the removed pathway and plan to complete other remedials.
 2.5 Langport-Martock-Cartgate multi-user route: A surfaced pathway, with bridleway status to permit walking, riding and cycling between Langport, Martock and Cartway, includes the installation of a bridge over the Parrett. 	 Feasibility study and project plans produced (within Waterlinks bid) New target to April 08 Report considered by ANC (post Waterlinks vote) to consider findings of feasibility study and proposals for future project development 	 Feasibility study (including landowner consultations) and project plans produced and submitted to the BIG Lottery within Waterlinks bid, including landowner consultations Update meeting held for ward members – Langport / Martock, with SCC and SSDC countryside teams See Waterlinks report December 07. SSDC capital allocation to be reviewed by DX.

ACTION	TARGETS / MILESTONES	UPDATE JANUARY 08
2.6 Langport and Huish Episcopi Community Centre:	Options appraisal for preferred sites / building options presented to steering group	Meetings held by Huish Episcopi School to consider future development of school involving local stakeholders
Local need identified for a high quality centre with accessible car parking, available to all residents and designed to meet the long term needs of the community	 Analysis of local needs for space and activities presented to steering group Funding information and guidance provided to steering group 	 Draft Section 106 obligations indicate developer contributions towards facilities At present no steering group exists to develop proposals for this project
2.6a (new action – Sept 07) Langport Town centre – small scale improvements to town centre and public toilets, coupled with a review of future ownerships and leases for town centre car parks – following 2006 evaluation of town centre regeneration scheme	New targets to April 08 Programme of minor works agreed with Town Council (including extension to public toilets) costed and with funding proposals Reviewed agreements in place for ownership and maintenance of car parks and public toilets	 Joint meeting held with Langport Town Council / Trust, SSDC and EA. Draft plan and programme agreed for future development (costings) Programme agreed with LTC, subject to costs and funding Extension of toilets agreed and transfer of control agrreed in principle, subject to planning and costs.

MARTOCK				
2.7 Improving community facilities for Martock: Community Hall Project	 Funding strategy in place for purchase and reinstatement of potential new hall 	•	Planning permission for new Church granted. Negotiations between Parish Council and Gospel Hall ongoing.	
Local need identified for increasing the amount of community space for activities and events, providing improvements for the long term needs of the community		•	Capital bid submitted to SSDC corporate programme (£50,000). To be considered by Full Council Feb 08	

2.7 a Martock Community Office (market House refurbishment project) Sensitive conversion of the Market House to a Community Office. Works to include; reconfiguration of toilets to provide office space, increased ground floor space and installation of lift to first floor.	Project plan in place, with progress towards funding	•	 Bid to heritage lottery submitted by Martock Parish Council First phase of works planned to complete by march 08. On target. Transfer of toilets to MPC agreed in principle with Head of Engineering and Property Services.
2.8 Enhancement of Martock Precinct Area: Aims to improve provision of public open space and reduce inappropriate use, developed through a local partnership including Co-Op Stores, Community Safety and MPC	Project design brief and outline design agreed between partners	•	 Phase 1 plan agreed and contract at tender stage (minor traffic calming and resurfacing). Traffic calming and resurfacing works to commence week commencing 4th Feb 08. Phase 2 plan (entrance and lighting) at draft design stage (SSDC engineering / conservation). Costings to be prepared by SSDC Engineers for Phase 2 enhancement scheme. Phase 3 (precinct enhancement) – initial brief from consultation considered. Project brief currently being drafted by CRO, working with locally led precinct improvement group.

2.9 Parrett Works	Feasibility study produced	•	Feasibility Study produced and submitted to BIG Lottery within
Local business needs identified to promote and develop Parrett Works	Targets for April 08		Waterlinks bid. Several site meetings held, ongoing consultation with site owners, residents and businesses.
as thriving small business community, adjoining River Parrett Trail	Funding for Conservation Plan established and agreed brief for consultancy	•	Project under discussion with SWRDA. Draft brief for Martock workspace study and Parrett Works Conservation Plan in place
	Stakeholder / residents group established		and some funding identified. Bid to SWRDA submitted for support with Conservation Plan.
	Project funding reviewed by SSDC post-Waterlinks	•	Further meeting held with residents December 2007. Draft vision statement considered.
		•	Project reviewed post-Waterlinks, agreed to continue, subject to further approval for funding and support.

SOMERTON			
2.10 Address safety and access issues in West Street, Somerton	Survey of current use and traffic flow	•	Safety audit of outline proposals received and reviewed by STC.
Project scope will incorporate West Street, Market Place and surrounding town centre areas to provide improved access to shops and services including public transport, safe routes to school and meeting objectives of DDA. No firm proposals in place - feasibility stage	 Design brief and outline design agreed between SSDC, SCC, STC and subject to public consultation; cost estimates obtained 	•	Buses re-routed to improve access. New bus shelter to be installed. SSDC grant awarded for £1,272.50

2.11 Somerton Community Hall: Local need identified for a high quality centre available to all residents and designed to meet the long term needs of the community. Project under development by a steering group formed by Somerton Town Council.	to be agreed by community	• Local opportunity identified to secure funding and develop this project, as locally led and managed scheme.
2.12 Somerton Memorial Park:	· New park opened	New park opened.
2.13 Somerton Sports Club development project need to refurbish and improve provision to increase participation and quality		Likely to be incorporated in overall plan to improve community facilities at the recreation ground
SOUTH PETHERTON		
2.14 South Petherton Recreation ground	Development plan for additional facilities agreed	 New tennis courts installed. Grant conditions satisfied. Grant paid £3,500. Provision of a MUGA on the Recreation Ground currently being explored.
2.15 South Petherton Community Buildings	David Hall and Blake Hall management committees complete plans to remove barriers to access, to better meet requirements of DDA	• Grant awarded to Blake Hall outstanding – installation of stairlift under review.
Improving access to, and long term viability of key community facilities for recreation, arts and leisure		• David Hall – advice and support given for current plans to review refurbishment needs – and develop business plan.

SECTION 3: IMPROVING RURAL SERVICES

ACTION	TARGETS / MILESTONES	UPDATE JANUARY 08
3.1 Enable the provision of social / affordable housing to meet local housing needs	 Raise awareness of support available, and options for provision to parishes Report from Strategic Housing Team /Rural Housing enabler Review outcomes of recent housing needs surveys 	 2 current applications (Ilton and Langport) include proposals for affordable housing. Langport,, (Kelways) application permitted with conditions to include 18 affordable houses. 2 parishes (Curry Mallett and Compton Dundon) have planning consent for small affordable housing schemes South Petherton (Lightgate Lane) application permitted with conditions to include 35% affordable housing.
3.2 Promote safer communities, reducing crime and fear of crime and addressing anti-social behaviour, including traffic related issues	 Publish reviewed Area North Community Safety Action Plan for 2007-08 Report from HOS and Member representative to ANC Traffic calming featured in Area Action Panel Agenda 	 CDRP funding secured for 2007/08. 2 x CCTV £8,001. Firebreak £1,000. Local Action Group meetings held in South Petherton and Martock. LAG requested for Tintinhull to review Dispersal Order Successful 5-week trial of Time Out Together Bus on South Petherton Recreation Field. Reduction of 'incidents' in Car Park, engagement of hard-to-reach. Extended for further 12 weeks with Frontline Councillor grant money. ANCSAP grant for Teen Café (£373) ANCSAP held workshop in Long Sutton in September Report to ANC – August 07

ACTION	TARGETS / MILESTONES	UPDATE JANUARY 08
3.3 Work with young people to provide things to do, places to go	 Local needs and opportunities reviewed and potential projects identified 	• Six sessions for young people planned in Chilthorne Domer. Held over summer months. Follow up support to volunteers. Somerset Rural Youth project working with young people. Ongoing support to Chilthorne Domer to improve local facilities, support volunteers and develop activities for young people. Further discussions with trustees of recreation trust to consider development of facilities
		Long Sutton pavillion project underway. Completed. SSDC grant awarded for £6,848.12
		• Refurbishment of Martock Youth Centre close to completion. New youth worker appointed. Martock Youth Affairs Committee meeting on regular basis.
		• Youth Shelter project under development in South Petherton.
		• £10,000 allocated by ANC to support this priority
3.4 Develop play and learning	· 20 sessions run by volunteers across Area North - Summer 07	
opportunities for children and families	 Langport and Huish Childrens Centre - project brief agreed by partners 	 35 play scheme sessions planned for summer holidays, including community led and SSDC supported.
		 See also Playscheme report to ANC June 2007.
	New target for April 08	• Volunteer led play scheme in Curry Rivel - Oct 07 Volunteer-
	Play and youth facilities programme is endorsed by ANC which sets completion targets for 08/09 – 10/11	led activities organised for Long Load in January an February 08 and for Curry Rivel in February 08.

ACTION	TARGETS / MILESTONES	UPDATE JANUARY 08
		 Play and youth facilities steering group reconvened – and current programme reviewed. 2nd meeting held to review carry forwards to 2008/09 and identify local priorities Langport and Huish Children's Centre underway – due to open April 2008.
3.5 Maintain and improve local access to services especially for health and social needs	Local community office and access to public services reviewed within each community - December 2007	Planning consent for a new shop / service hub for Seavington granted July 07.
3.6 Support communities to maintain and develop facilities and activities	 Reports for community grants; Active Lifestyles programmes; programme for older people Village halls update 	 Active Living (POPP) programme reported to ANC – June and December 2007. £10,000 allocated by ANC to support older people programmes, relating to priority 3.5, 3.6 and 3.10 (Area Service Enhancement). 2006/07 grants report – June 2007. Grants supported 07/08: Ladysmith Memorial Institute £3000, Stoke Hall Hearing Loop, £1,107, Kingsbury Episcopi May Festival £200, Aller Majorette Group £333.89. Printing costs for Ilton and Beercrocombe/Curry Mallet newsletters.
3.7 Promote economic vitality and growth - especially small- medium businesses and post office / shops	 New business networks established for Langport and Martock areas Grants scheme completed by April 2008 New Target 	 HOSAD (North) attended Post Office briefing meeting for Local Authorities. Somerset wide working group established jointly by SSDC. Network review plan will be received in February 08 Business association meetings held and attended by CRO in

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	Complete updated vacancy survey in Market Towns. Evaluate success of Area North small business grant scheme.	 Langport, Somerton and Martock. Business Support Officer assessed business grant applications in CRO's absence. 10 business grants awarded since April 07. (Report due February 08).
3.8 Work with partners to develop potential for sustainable tourism development (including the provision of visitor facilities which meet needs of residents, the tourism sector and the environment)	River Parrett Trail review reported to ANC	 RPT management group met to review consultants report; short term management plan agreed Installation of local information boards in Martock, Somerton, South Petherton and Langport. New bid to SWRDA for Levels and Moors, includes visitor development, submitted.
3.9 Promote and protect quality of natural and built environment	 Enforcement or other action taken on priority areas New target to April 08 Programme agreed to review and update conservation area appraisals for main settlements (market towns) 	 District wide officer group established for priority sites. Options for long term solutions to bring back key redundant building into use reviewed and progressed Discontinuance Order and CPO at site in Somerton progressing
3.10 Promote and support local transport - alternatives and solutions	•Review of current schemes (e.g. Links, Nippy Bus)	 Langport and Somerton Links Steering Group established. Draft business plan in place. Budget for 07/08 agreed and monitoring arrangements in place Grant of £12,500 awarded to Links. Report Sept 07 to ANC

SECTION 4: DEVELOPING THE AREA VISION, DEMOCRATIC INVOLVEMENT AND THE ROLE OF WARD MEMBERS

ACTION	TARGETS / MILESTONES	UPDATE – JANUARY 08
4.1 Promote the role of the Area Committee, ward members and the opportunities for public engagement with SSDC	Use of regular PR opportunities through press and website, parish circular; Area Forum proposals	 SSDC Beacon Open Day (role of members as neighbourhood champions) set for 31st October 2007.
		• Frontline councillor grants commence July 07. 28 projects awarded to date. Total commitments to date £14,000. (43%)
		• See also SSDC Full Council – Dec 06
		 SSDC attended ANCSAP workshop in Long Sutton and in Somerton at Tour of Britain Bike Race – Sept 07
		Web pages improved for Area Working and communities
4.2. Strengthen links between town / parish councils and SSDC	 Annual Meeting with Parishes - March 08 Update report on issues raised by Parishes at 2007 Parish Meeting 	 Parish workshop set for early December – including SCC and SSDC officers and members. Parish workshop held including presentation on local advertising, and networking session with officers and members; local priorities submitted
4.3 Develop democratic involvement by young people at parish, district and national levels	Report on progress of Youth Councils	• Residential programme for new youth councils held by SCC, report received from Martock Youth Parish Council
		 Ilton Young Parish Council gave a presentation at ANCSAP workshop.
		South Petherton Youth Parish Council have adopted Cardboard recycling scheme.